

# **Coffee and Donuts Instructions** Date: \_\_\_\_\_

Person in Charge \_\_\_\_\_ Phone \_\_\_\_\_ E:Mail \_\_\_\_\_

Group Name \_\_\_\_\_

## **Pick up Instructions, Key and Envelope**

Key # \_\_\_\_\_

Masses: 8:30 \_\_\_\_\_ 11:00 \_\_\_\_\_

Order donuts at Safeway by Thursday . Price Limit: \_\_\_\_\_

For more information, please call Bonnie Sepich 473-4960

Store purchased: \_\_\_\_\_

If group is paying For donuts, **MANY THANKS**. If reimbursement is needed,  
Please enclose receipts.

Return **Key, Check out sheet, donations** and any necessary receipts  
in **ENVELOPE, AFTER LAST Coffee & Donut** event.

**ALL FUNDS** collected must be placed in **Envelope** and given to parish office. This is required  
by the Archdiocesan regulations. Also a Check off list for the facility used must be completed  
and returned.

COMPETED BY: \_\_\_\_\_